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NATIONAL CENTER FOR EDUCATION STATISTICS
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FORM APPROVED
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**DISTANCE EDUCATION AT HIGHER
EDUCATION INSTITUTIONS: 2000-2001**

POSTSECONDARY EDUCATION QUICK INFORMATION SYSTEM

This survey is authorized by law (P.L. 103-382). While participation in this survey is voluntary, your cooperation is critical to make the results of this survey comprehensive, accurate, and timely.

Definition of distance education for this survey refers to education or training courses delivered to remote (off-campus) location(s) via audio, video (live or prerecorded), or computer technologies, including both synchronous and asynchronous instruction. For purposes of this survey, courses conducted **exclusively** on campus are not included in this definition of distance education (although **some** on-campus instruction or testing may be involved); courses conducted **exclusively** via written correspondence are also not included (although **some** instruction may be conducted via written correspondence). Distance education also does **not** include courses in which the instructor travels to a remote site to deliver instruction in person. *Distance education courses may include a small amount of on-campus course or lab work, on-campus exams, or occasional on-campus meetings.*

The survey is designed to be completed by the person(s) most knowledgeable about your institution's distance education course offerings. Since we are interested in all such courses offered by your institution, we ask that you consult with your colleagues in other departments/offices that may also offer distance education courses.

IF ABOVE INSTITUTION INFORMATION IS INCORRECT, PLEASE UPDATE DIRECTLY ON LABEL.

Name of Person Completing This Form: _____

Title/Position: _____

Telephone Number: _____ E-mail: _____

THANK YOU. PLEASE KEEP A COPY OF THIS SURVEY FOR YOUR RECORDS.

PLEASE RETURN COMPLETED FORM TO:

Laurie Lewis (7166.26)
Westat
1650 Research Boulevard
Rockville, Maryland 20850-3195

IF YOU HAVE ANY QUESTIONS, CONTACT:

Laurie Lewis (800-937-8281, x. 8284 or 301-251-8284) or
Tiffany Waits (800-937-8281, x. 3829 or 301-294-3829)
Fax: 800-254-0984
E-mail: laurielewis@westat.com or tiffanywaits@westat.com

According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB control number. The valid OMB control number for this information collection is 1850-0733. The time required to complete this information collection is estimated to average 30 minutes per response, including the time to review instructions, search existing data resources, gather the data needed, and complete and review the information collection. If you have any comments concerning the accuracy of the time estimate or suggestions for improving this form, please write to: U.S. Department of Education, Washington, DC 20202-4651. If you have any comments or concerns regarding the status of your individual submission of this form, write directly to: National Center for Education Statistics, 1990 K Street, NW, Washington, DC 20006.

1. Did your institution offer any distance education courses (as defined on the front of this questionnaire) in 2000–2001 (12-month academic year), or plan to offer any such courses in the next 3 years (2001–2002 through 2003–2004)? (Circle only one number.)

Offered courses in 2000–2001 1 (Continue with question 2.)
 Did not offer in 2000–2001, but planned to offer in the next 3 years 2 (Skip to question 11.)
 Did not offer in 2000–2001, and did not plan to offer in the next 3 years 3 (Skip to question 12.)

2. In the grid, please provide information about the distance education courses offered by your institution in **2000–2001 (12-month academic year)**.

- For **courses**, provide information about the number of **different** distance education courses offered by your institution in 2000–2001. If a course had multiple sections or was offered multiple times during the academic year, count it as only one course. If your institution did not offer a particular type or level of distance education course in 2000–2001, enter 0.

- Dual-level courses** (i.e., courses that can be taken for either undergraduate or graduate credit) should be reported as undergraduate courses, and enrollments for these courses should be counted as undergraduate enrollments.

- Enrollments** may include duplicated counts of students, i.e., a student should be counted for each course in which he/she was enrolled.

⇒ **In column 1**, report the number of distance education courses for **all levels and audiences**, and the number of students enrolled in those courses. Include courses designed for **all** types of students, including elementary and secondary, college, adult education, continuing and professional education, etc.

⇒ **In columns 2 through 4** report **only college-level, credit-granting** distance education courses and their enrollments, as follows:

In column 2, report the total (i.e., the sum of undergraduate and graduate/first professional).

In column 3, report for undergraduate-level only.

In column 4, report for graduate/first-professional-level only.

| For 2000–2001 (12-month academic year) | 1. Total for all levels and audiences | College-level, credit-granting | | |
|---|--|---|-----------------------------|---|
| | | 2. Total for college-level credit-granting (undergraduate and graduate) | 3. Undergraduate only | 4. Graduate/ first-professional only |
| a. Number of courses | | | | |
| b. Number of enrollments | | | | |

3. In 2000–2001 (12-month academic year), did your institution have any college-level degree or certificate programs designed to be completed totally through distance education? (Include only degree or certificate programs that are based on credit-granting courses; include programs that may require a small amount of on-campus course or lab work, clinical work in hospitals, or similar arrangements, and baccalaureate degree completion programs.)

Yes..... 1 (Continue with question 4.) No 2 (Skip to question 5.)

4. How many different college-level degree or certificate programs designed to be completed totally through distance education did your institution offer in 2000–2001 (12-month academic year)?

| *Distance education degree and certificate programs | Undergraduate | | Graduate/first-professional | |
|--|---------------|-------------|-----------------------------|-------------|
| | Degree | Certificate | Degree | Certificate |
| Total number of college-level distance education degree and certificate programs based on credit-granting courses | | | | |

5. Does your institution participate in any distance education consortia?

Yes..... 1 (Continue with question 6.) No 2 (Skip to question 7.)

6. In what types of consortia does your institution participate? (Circle one on each line.)

| | Yes | No | Don't know |
|---|-----|----|------------|
| a. System (e.g., within a single university system or community college district) | 1 | 2 | 3 |
| b. State (i.e., within a single state) | 1 | 2 | 3 |
| c. Regional (i.e., multi-state) | 1 | 2 | 3 |
| d. National | 1 | 2 | 3 |
| e. International | 1 | 2 | 3 |

7. How important are the following goals to your institution's distance education program? For each goal that is somewhat or very important, indicate to what extent your distance education program is meeting that goal.

| | Importance | | | Extent goal met | | | |
|--|----------------------------|--------------------|----------------|----------------------------|--------------|-----------------|--------------|
| | Not important | Somewhat important | Very important | Not at all | Minor extent | Moderate extent | Major extent |
| | (Circle one on each line.) | | | (Circle one on each line.) | | | |
| a. Reducing institution's per-student costs .. | 1 | 2 | 3 | 1 | 2 | 3 | 4 |
| b. Making educational opportunities more affordable for students | 1 | 2 | 3 | 1 | 2 | 3 | 4 |
| c. Increasing institution enrollments..... | 1 | 2 | 3 | 1 | 2 | 3 | 4 |
| d. Increasing student access by reducing time constraints for course taking | 1 | 2 | 3 | 1 | 2 | 3 | 4 |
| e. Increasing student access by making courses available at convenient locations | 1 | 2 | 3 | 1 | 2 | 3 | 4 |
| f. Increasing the institution's access to new audiences | 1 | 2 | 3 | 1 | 2 | 3 | 4 |
| g. Improving the quality of course offerings .. | 1 | 2 | 3 | 1 | 2 | 3 | 4 |
| h. Meeting the needs of local employers | 1 | 2 | 3 | 1 | 2 | 3 | 4 |
| i. Other (specify) _____ | 1 | 2 | 3 | 1 | 2 | 3 | 4 |

8. How often in the last 3 years has your institution received requests to provide accommodations for students with disabilities in your distance education courses? (Circle one.)

Never..... 1 Occasionally..... 2 Frequently..... 3 Don't know..... 4

9. To what extent do the Web sites for the distance education courses offered by your institution follow established accessibility guidelines or recommendations for users with disabilities (e.g., guidelines/recommendations from the U.S. Department of Education or the World Wide Web Consortium)? (Circle one.)

If no Web sites are used, check here and skip to question 10.

Not at all..... 1 Minor extent..... 2 Moderate extent..... 3 Major extent..... 4 Don't know 5

10. Which types of technology did your institution use as a primary mode of instructional delivery for distance education courses in 2000–2001 (12-month academic year)? Circle yes for all the technologies that any distance education course used as a primary mode of delivery. If a course used multiple technologies to deliver instruction, but one mode predominated, circle yes for the predominant mode for the course. (Circle one on each line.)

| | Yes | No |
|--|-----|----|
| a. Two-way video with two-way audio (i.e., two-way interactive video) | 1 | 2 |
| b. One-way video with two-way audio | 1 | 2 |
| c. One-way live video | 1 | 2 |
| d. One-way prerecorded video (including prerecorded videotapes provided to students, and television broadcast and cable transmission using prerecorded video) | 1 | 2 |
| e. Two-way audio transmission (e.g., audio/phone conferencing) | 1 | 2 |
| f. One-way audio transmission (including radio broadcast and prerecorded audiotapes provided to students)..... | 1 | 2 |
| g. Internet courses using synchronous (i.e., simultaneous or "real time") computer-based instruction (e.g., interactive computer conferencing or Interactive Relay Chat) | 1 | 2 |
| h. Internet courses using asynchronous (i.e., not simultaneous) computer-based instruction (e.g., e-mail, listservs, and most World Wide Web-based courses) | 1 | 2 |
| i. CD-ROM..... | 1 | 2 |
| j. Multi-mode packages (i.e., a mix of technologies that cannot be assigned to a primary mode) (specify technologies used) _____ | 1 | 2 |
| k. Other technologies (specify) _____ | 1 | 2 |

11. In the next 3 years, what are your institution's plans concerning the number of distance education courses that will be offered using the following technologies as the **primary** mode of instructional delivery? *If a course will use multiple technologies to deliver instruction, but one mode will predominate, consider the course under the predominant mode. (Circle one on each line.)*

| | Reduce | Keep same number | Start or increase | No plans |
|---|--------|------------------|-------------------|----------|
| a. Two-way video with two-way audio (i.e., two-way interactive video) . | 1 | 2 | 3 | 4 |
| b. One-way video with two-way audio | 1 | 2 | 3 | 4 |
| c. One-way live video | 1 | 2 | 3 | 4 |
| d. One-way prerecorded video (including prerecorded videotapes provided to students, and television broadcast and cable transmission using prerecorded video) | 1 | 2 | 3 | 4 |
| e. Two-way audio transmission (e.g., audio/phone conferencing) | 1 | 2 | 3 | 4 |
| f. One-way audio transmission (including radio broadcast and prerecorded audiotapes provided to students) | 1 | | 3 | 4 |
| g. Internet courses using synchronous (i.e., simultaneous or "real time") computer-based instruction (e.g., interactive computer conferencing or Interactive Relay Chat)..... | 1 | 2 | 3 | 4 |
| h. Internet courses using asynchronous (i.e., not simultaneous) computer-based instruction (e.g., e-mail, listservs, and most World Wide Web-based courses) | 1 | 2 | 3 | 4 |
| i. CD-ROM..... | | 2 | 3 | 4 |
| j. Multi-mode packages (i.e., a mix of technologies that cannot be assigned to a primary mode) (specify technologies to be used) _____ | 1 | 2 | 3 | 4 |
| k. Other technologies (specify) _____ | 1 | 2 | 3 | 4 |

12. To what extent, if any, are the following factors keeping your institution from starting or expanding distance education offerings? *(Circle one on each line.)*

| | Not at all | Minor extent | Moderate extent | Major extent |
|--|------------|--------------|-----------------|--------------|
| a. Lack of fit with institution's mission..... | 1 | 2 | 3 | 4 |
| b. Lack of perceived need (e.g., limited student market)..... | 1 | 2 | 3 | 4 |
| c. Lack of support from institution administrators | 1 | 2 | 3 | 4 |
| d. Program development costs..... | 1 | 2 | 3 | 4 |
| e. Equipment failures/costs of maintaining equipment | 1 | 2 | 3 | 4 |
| f. Limited technological infrastructure to support distance education | 1 | 2 | 3 | 4 |
| g. Concerns about faculty workload..... | 1 | 2 | 3 | 4 |
| h. Lack of faculty interest | 1 | 2 | 3 | 4 |
| i. Lack of faculty rewards or incentives | 1 | 2 | 3 | 4 |
| j. Legal concerns (e.g., intellectual property rights, copyright laws) | 1 | 2 | 3 | 4 |
| k. Concerns about course quality | 1 | 2 | 3 | 4 |
| l. Lack of access to library or other resources for instructional support | 1 | 2 | 3 | 4 |
| m. Interinstitutional issues (e.g., allocations of financial aid, course credit) ... | 1 | 2 | 3 | 4 |
| n. Restrictive federal, state, or local policies (e.g., limitations on the number of distance education credits students may earn, student ineligibility for financial aid)..... | 1 | 2 | 3 | 4 |
| o. Inability to obtain state authorization | 1 | 2 | 3 | 4 |
| p. Other (specify) _____ | 1 | 2 | 3 | 4 |

13. Is your institution offering any distance education courses this academic year (2001–2002)?

Yes 1 No..... 2

14. **For institutions that did not offer any distance education courses in 2000–2001:** Did your institution offer any distance education courses in the previous 5 years (1995–2000)?

Yes 1 (Date last offered _____) No 2 Don't know..... 3

Thank you. Please keep a copy for your records.