

# **Entity List**

## **Accountability Report**

A report that provides information about the performance of the education institution.

## **Accrediting Organization**

An authority that reviews an organization's educational program and staff for quality, and certifies whether the organization meets a minimal set of standards.

## **Activity**

The co-curricular or extra-curricular activity or activities under the sponsorship and/or direction of the school (e.g., student organizations, intramural and interscholastic athletics, publications, band, orchestra, and service activities) in which the student participates.

## **Affiliated Institution**

An institution that has an ongoing, functional relationship with the education institution in order to provide improved educational experiences to an individual and/or the school.

## **Assessment**

A tool, instrument, process, or exhibition composed of a systematic sampling of behavior for measuring a student's competence, knowledge, skills or behavior. An assessment can be used to measure differences in individuals or groups and changes in performance from one occasion to the next.

## **Assessment Item**

Items that appear on an assessment. Items may be questions, statements, narrative, etc.

## **Assignment**

A specific group of activities for which a staff member has been given responsibility.

## **Beneficiary (Individual)**

An individual identified to receive the income or inheritance from an insurance policy, trust or will.

## **Beneficiary (Organization)**

An organization identified to receive the income or inheritance from an insurance policy, trust or will.

## **Building**

One continuous enclosed structure that may or may not be connected with other structures by passageways. It includes the structure itself, together with all plumbing, sanitary, heating, ventilating, mechanical, and electrical systems in the structure, and all fixed equipment.

## **Building / Service System Component**

A part or section of an on-site building or service system that is integral to the operational functionality of the building or service system, including equipment, finishes, and/or fixtures.

## **Child**

A young person especially between infancy and youth.

## **Class/Section**

A setting in which organized instruction of course content is provided to one or more students (including cross-age groupings) for a given period of time. (A course may be offered to more than one class/section.) Instruction, provided by one or more teachers or other staff members, may be delivered in person or via a different medium. Classes/Sections that share space should be considered as separate classes/sections if they function as separate units for more than 50 percent of the time.

## **Course**

The organization of subject matter and related learning experiences provided for the instruction of students on a regular or systematic basis, usually for a predetermined period of time (e.g., a semester or two-week workshop) to an individual or group of students (e.g., a class).

## **Credential**

An active certificate, license, permit, or other documentation held by an individual that authorizes the holder to perform certain functions or to make certain claims about his or her competencies in employment or assignment. Credentials are issued by a state agency (or in some cases by other organizations), post-secondary institution, or professional association based on education and training completed, experience, assessment, background verification, and/or other requirements.

## **Credentialing Organization**

An institution, organization, federation, or other such group that is responsible for accrediting or endorsing an individual's preparation, skills, or performance.

## **Education Institution**

A public or private institution, organization, or agency that provides instructional or support services to students or staff at any level.

## **Educational Program**

A program that is provided by a public or private institution, organization, or agency to provide instructional or support services to students or staff at any level.

## **Emergency Contact**

An individual who is to be notified in the event of an emergency involving another individual.

## **Employee Benefit**

Any type of compensation: 1) provided in a form other than direct wages; and 2) established by or paid for in part, in kind, or completely by the employer or a third party (e.g., the government, a labor union, an insurance company, or a health maintenance organization). Benefits may or may not be required by law. These include employer contributions to Social Security, Medicare, unemployment insurance, worker's compensation insurance, health insurance, and retirement funds.

## **Employee Benefit Carrier**

An organization or institution that administers benefit plans or services to a staff member.

## **Employee Benefit Contributor**

An individual or organization that contributes monetary, in kind, or other types of contributions to an employee's benefit plan.

## **Employer**

A business, firm, institution, or other organization for whom an individual works (including self-employment) in return for financial or other compensation.

## **Equipment**

Any instrument, machine, apparatus, or set of articles that meets all of the following criteria: retains its original shape, appearance, and character with use; does not lose its identity through fabrication or incorporation into a different or more complex unit or substance; is more feasible to repair the item than to replace it with an entirely new unit; it can be expected to serve its principle purpose for at least one year.

## **Evaluation**

The process of ascertaining or judging the quality, value, or amount of an activity or an outcome by systematic appraisal of performance data in light of the particular circumstance and established goals and objectives.

## **Evaluator**

An individual responsible for performing a systematic evaluation of specified aspects, conditions, or progress of an individual including his or her professional, credential, physical, emotional, psychological, and economic status. Results may include recommendations for providing or not providing specific treatment or support to the individual.

## **Facility**

An installation in which school administration at the district or system level is housed; includes all buildings, structures, and other stationary items that are located on a single site or on contiguous or adjacent sites and that are used for district or system administrative purposes.

## **Governing Board**

An institution that is responsible for the policy decisions of an educational entity.

## **Grade Book**

A resource used to record classroom activities such as class rosters, grading, and attendance. The grade book can be paper or electronic.

## **Health Evaluation**

A diagnostic examination performed on an individual for identification or evaluation of a health-related process or condition.

## **Immediate Supervisor**

An individual who occupies the first level of responsible supervision over a position, and who ordinarily assigns tasks, gives instructions, and reviews finished work of the position.

## **Incident**

The occurrence of an infraction ranging from a minor problem behavior that disrupts the orderly functioning of a school or classroom (such as tardiness) to a criminal act that results in the involvement of a law enforcement official (such as robbery). A single event (e.g., a fight) is one incident regardless of how many perpetrators or victims are involved.

## **Instructional Calendar**

The days and time made available to instruct students.

## **Intermediate Educational Unit (IEU)**

A regional, multi-services public agency authorized by State law to develop, manage, and provide services, programs, or other options support (e.g., construction, food services, technology services) to LEAs.

### **Local Education Agency (LEA)**

An administrative unit at the local level which exists primarily to operate schools or to contract for educational services. These units may or may not be co-extensive with county, city, or town boundaries.

### **Meal Service**

A meal or food service offered by the education institution.

### **Mentor (Professional)**

An individual possessing expert knowledge, skill, or experience who is assigned to provide practical support and advice to an individual seeking to develop his or her own abilities in a field or profession.

### **Organization Membership**

An honorary, cultural, professional, civic or other institution, organization, or group in which an individual holds membership or participates.

### **Other Adult Living in Student's Household**

An adult, other than the student's Parent/Guardian or the Responsible Adult of Student's Household, living at the household or domicile in which the student resides.

### **Parent/Guardian**

An individual having parental or legal guardianship responsibility for a student.

### **Perpetrator**

Individual involved in the incident as an offender (person who committed the infraction constituting the incident).

### **Physical Space**

An indoor or outdoor area designated for the purpose of meeting the educational needs of students or for the operation and administration of an educational unit. When located within a building, the area is bounded by a floor, a ceiling at least 6 feet 6 inches in height, and on the sides by vertical planes that may be real (walls, partitions) or imaginary (e.g., open classroom spaces, separated by floor markings only).

### **Postsecondary Institution**

An organization that provides educational programs for individuals who have completed or otherwise left educational programs in secondary school(s).

### **Primary Contact**

The individual who serves as the main point of contact for an organization or program.

### **Program**

A program is a set (plan) of activities and procedures designed to accomplish a predetermined objective or set of objectives.

### **Program Report**

A report that provides the required documentation pertaining to the program and its components.

### **Program/Service**

A program or service that supplements the regular school program or serves as early childhood education and care for children prior to reaching school-attendance age. These programs and services are often, but not solely, available through federal, state, or local agencies, non-profit organizations and/or other community-based organizations (or assistance provided by these entities). Services may be instructional or non-instructional in nature, may be direct or in-direct, and may be provided within or outside of a school building.

### **Public Service**

A service performed for the benefit of the public, especially within a governmental system, either as a member of the civil service or as an elected official.

### **Recruiter**

An individual or organization responsible for identifying and/or selecting prospective employees to fill vacant positions in an organization.

### **Regulation**

Information regarding the requirements that are issued by a governmental body.

### **Responsible Adult Living in Student's Household**

An adult, not necessarily the student's Parent/Guardian, responsible for the student at the household or other domicile in which he or she resides.

### **School**

An institution that provides educational services; has one or more grade groups (PK through 12); has one or more teachers; is located in one or more buildings; has an assigned administrator(s).

### **School Facility**

An installation in which preschool, elementary and/or secondary instruction is provided; includes all buildings, structures, and other stationary items that are located on a single site or on contiguous or adjacent sites and that are used for school activities.

### **Service Provider**

An individual or organization responsible for administering services to an individual or an organization participating in a program or receiving services.

### **Service System**

A system in place to maintain and regulate the overall physical site of a facility.

### **Siblings or Other School-Age Children in Household**

Any brothers, sisters (including half brothers and sisters, stepbrothers and sisters, and foster brothers and sisters) or other school age children living in the same household in which the student resides.

### **Site**

The land and all improvements on the land, other than structures, such as grading, drainage, drives, parking areas, walks, plantings, play-courts, and play-fields.

### **Sponsor**

A person or agency undertaking responsibility (e.g., a proponent, an endorser, or an adviser) for a student. For example, a member of the U.S. Department of Defense (military or civilian) having parental, guardianship, or legal responsibility for a student while in the overseas dependents' school.

### **Staff Development Activity**

A planned, structured process through which an individual improves his or her job-related knowledge, skills, or attitudes. Such a process is designed to enable a staff member to grow within a profession or organization or to attain an initial or additional credential.

### **Staff Development Provider**

An individual or organization who provides a planned, structured process through which an individual improves his or her job-related knowledge, skills, or attitudes. Such a process is designed to enable a staff member to grow within a profession or organization or to attain an initial or additional credential.

### **Staff Member**

An individual who performs specified activities for any public or private education institution or agency that provides instructional and/or support services to students or staff at the early childhood level through high school completion. For example, this includes: 1) an "employee" who performs services under the direction of the employing institution or agency, is compensated for such services by the employer, and is eligible for employee benefits and wage or salary tax withholdings; 2) a "contractor" or "consultant" who performs services for an agreed upon fee, or an employee of a management service contracted to work on site; 3) a "volunteer" who performs services on a voluntary and uncompensated basis; 4) an in kind service provider; or 5) an independent contractor or businessperson working at a school site.

### **State Education Agency (SEA)**

The agency of the state charged with primary responsibility for coordinating and supervising public instruction, including the setting of standards for elementary and secondary instruction programs.

### **Student**

An individual for whom instruction, services and/or care are provided in an early childhood, elementary or secondary educational program under the jurisdiction of a school, education agency, or other institution or program.

### **Subtest**

Information regarding the section or component of an assessment. This includes the distribution of questions throughout the assessment; it is sometimes referred to as a cluster, component, or strand.

### **Vehicle**

A piece of mechanized equipment used as a means of carrying or transporting something.

### **Victim**

Individual who suffers injury or harm that directly results from the incident.

## **Waiver**

Information concerning the accommodations that an individual or organization receives due to special circumstances that will not allow an individual or organization to fulfill the requirements of a regulation.