

## Institutional Characteristics

### Part A - Educational Offerings

1. Which of the following types of instruction/programs are offered by your institution? [Check one or more]

*If your institution does not offer occupational, academic or continuing professional programs, you are not expected to complete this or any other IPEDS survey.*

- Occupational, may lead to a certificate, degree, or other formal award
- Academic, leading to a certificate, degree, or diploma
- Recreational or avocational (leisure) programs.
- Adult basic or remedial instruction or high school equivalency
- Secondary (high school)

### Part A - Educational Offerings

2. Please enter your institution's mission statement or a web address (URL) where your mission statement can be found. Mission statements provided manually must be limited to 2,000 characters or less. If your mission statement is lengthy but available electronically, please provide the web address in the space provided. The mission statement will be available to the public on the College Opportunities On-Line (IPEDS COOL) website.

Mission Statement URL:

http://

Mission Statement

### Part B - Organization and Accreditation - Control and Level

1. What is your institutional control or affiliation?

- Public - Specify
  - Primary control
  - Secondary control (if applicable)
- Private for-profit
- Private not-for-profit independent (no religious affiliation)
- Private not-for-profit religious affiliation - Specify

2. What award levels are offered by your institution? (One academic year equals 30 semester credit hours or its equivalent, or 900 contact or clock hours.) [Check all that apply]

**Award Level**      **BELOW THE BACCALAUREATE:**

- 1  Postsecondary award, certificate, or diploma of less than one academic year (less than 900 contact or clock hours or 24 semester or trimester credit hours or 36 quarter credit hours)
- 2  Postsecondary award, certificate, or diploma of at least one but less than two academic years (at least 900 but less than 1800 contact or clock hours or at least 24 but less than 48 semester or trimester credit hours, or at least 36 but less than 72 quarter credit hours)
- 3  Associate's degree
- 4  Postsecondary award, certificate, or diploma of at least two but less than four academic years (at least 1800 contact or clock hours, or at least 48 semester or trimester credit hours or 72 quarter credit hours)
- 12  Other; please specify in the Caveats box

CAVEATS

### Part B - Organization and Accreditation - Calendar System

*Your response to the next question determines how your institution reports graduation rates data in the spring and how you report student charges in Part D of this survey.*

3. What is the predominant calendar system at the institution? [Choose one]

**If your institution measures courses primarily by contact hours, select one of the following calendar systems.**

*Checking one of the following determines that your institution will provide graduation rates data based on a FULL YEAR COHORT and student charges data will be requested by PROGRAM.*

- Differs by program
- Continuous basis (every 2 weeks, monthly, or other period)

**If your institution measures courses primarily by credit hours, select one of the following Standard academic terms below.**

*Checking one of these systems determines that your institution will provide graduation rates data based on a FALL COHORT and student charges based on a FULL ACADEMIC YEAR*

- Semester
- Quarter
- Trimester
- 4-1-4 or similar plan
- Other academic calendar

**Part B - Organization and Accreditation - Student Enrollment**

4. Does your institution enroll any of the following types of students.

*Include all levels that your institution offers, even if there are no students currently enrolled at that level.*

*The answers to these questions determine which screens will be generated for reporting academic year tuition charges, and for reporting Fall Enrollment during the Winter and Spring collections. Additionally, checking **Yes** for full-time, first-time students determines that your institution will report pricing information for these students (on the IC survey) and student financial aid information in the Spring collection.*

	Full-time	FT PY Enroll- ment	Part-time	PT PY Enroll- ment
Students in academic or occupational programs	<input type="radio"/> No <input type="radio"/> Yes		<input type="radio"/> No <input type="radio"/> Yes	
First-time students	<input type="radio"/> No <input type="radio"/> Yes		<input type="radio"/> No <input type="radio"/> Yes	

5. For academic year 2001-02, did your institution enroll any **full-time, first-time** students?

*If you answer **Yes** to this question, you will be required to provide Graduation Rates data for 2001-02 in the Spring collection. If you answer **No** to this question, please indicate the reason you are not required to report Graduation Rates for the cohort year requested. If you reported any full-time, first-time degree/certificate-seeking students on the 2001-02 Enrollment survey, the data will be preloaded below.*

- No
  - This institution did not enroll full-time, first-time degree/certificate-seeking students.
  - This institution was not in operation in 2001-02.
- Yes

**Cohort from 2001-02 Enrollment of full-time, first-time degree/certificate-seeking students (GRS Cohort)**

**Part B - Organization and Accreditation - Accreditation**

6. This institution is accredited by the following **accrediting agency(ies)**. [Check all that apply]

- National institutional or specialized accrediting agency
- Regional accrediting agency - Specify
- State accrediting or approval agency
- Not applicable

7. Is this institution or any of its programs, departments, or schools currently accredited by any of the accrediting agencies recognized by the Secretary, U.S. Department of Education, which are on the list of National Institutional and Specialized Accrediting Bodies?

- Yes [List of Accrediting Bodies](#)
- No

## Part B - Organization and Accreditation

### Accreditation Commission for Acupuncture and Oriental Medicine

- Acupuncture (ACUP) - Professional master's degree and professional master's level certificate and diploma programs in acupuncture and oriental medicine

### Accrediting Association of Bible Colleges

- Bible College Education (BI) - Bible colleges and institutes offering undergraduate programs

### Accrediting Bureau of Health Education Schools

- Allied Health (AH) - Programs leading to the Associate of Applied Science and the Associate of Occupational Science Degree
- Allied Health Education (AHE) - Private, postsecondary institutions
- Medical Assistant Education (MAAB) - Private schools and programs
- Medical Laboratory Technician Education (MLTAB) - Schools and programs for the medical laboratory technician

### Accrediting Commission of Career Schools and Colleges of Technology

- Occupational Education (DGCS) - Private postsecondary degree-granting institutions that are predominately organized to educate students for trade, occupational, or technical careers
- Occupational Education (NDCS) - Private nondegree-granting institutions that are predominately organized to educate students for trade, occupational, or technical careers

### Accrediting Commission on Education for Health Services Administration

- Health Services Administration (HSA) - Graduate programs in health services administration

### Accrediting Council for Continuing Education and Training

- Continuing Education (CNCE) - Institutions offering noncollegiate continuing education programs

### Accrediting Council for Independent Colleges and Schools

- Business (GRB) - Independent institutions offering only graduate business and business related programs at the master's level
- Business (JRCB) - Junior colleges of business
- Business (PPB) - Private postsecondary schools offering business and business-related programs
- Business (SRCB) - Senior colleges of business including those with master's degree programs

### American Academy for Liberal Education

- Liberal Education (LBRL) - Institutions of higher education and programs within institutions of higher education that offer liberal arts degree(s) at the baccalaureate level of documented equivalency

### American Association for Marriage and Family Therapy

- Marriage and Family Therapy (MFT) - Clinical training programs at the master's, doctoral, and postgraduate levels

### American Bar Association

- Law (LAW) - Professional schools

### American Board of Funeral Service Education

- Funeral Service Education (FUSER) - Institutions and programs awarding diplomas, associate degrees and bachelor's degrees

### American College of Nurse-Midwives

- Nurse Midwifery (MIDWF) - Basic certificate and graduate nurse-midwifery education programs for registered nurses

## Survey Form

- Nurse-Midwifery (PREMW) Pre-certification nurse-midwifery education programs

### American Council on Pharmaceutical Education

- Pharmacy (PHAR) - Professional degree programs

### American Dental Association

- Dental Assisting (DA)
- Dental Hygiene (DH)
- Dental Laboratory Technology (DT)
- Dentistry (DENT) - Programs leading to the D.D.S. or D.M.D. degree; advanced dental education programs (general practice residency, advanced general dentistry, and specialty programs)

### American Dietetic Association, The

- Dietetics (DIET) - Coordinated undergraduate and graduate programs
- Dietetics (DIETI) - Postbaccalaureate dietetic internship programs
- Dietetics (DIETT) - Dietetic technician programs at the associate's degree level

### American Occupational Therapy Association

- Occupational Therapy (OT) - Professional Programs
- Occupational Therapy Assistant (OTA) - Programs leading to an associate degree or certificate

### American Optometric Association

- Optometry (OPT) - Professional degree programs
- Optometry (OPTR) - Residency programs
- Optometry (OPTT) - Technician programs

### American Osteopathic Association

- Osteopathic Medicine (OSTEO) - Programs leading to the D.O. degree

### American Physical Therapy Association

- Physical Therapy (PTA) - Professional programs for the physical therapist
- Physical Therapy (PTAA) - Programs for the physical therapist assistant

### American Podiatric Medical Association

- Podiatry (POD) - Colleges of podiatric medicine, including first-professional and graduate degree programs

### American Psychological Association

- Clinical Psychology (CLPSY) - Doctoral programs
- Counseling Psychology (COPSY) - Doctoral programs
- Professional Psychology (IPSY) - Predoctoral internship programs
- Professional Psychology (RPSY) - Postdoctoral residency programs
- Professional/Scientific Psychology (PSPSY) - Doctoral programs
- School Psychology (SCPSY) - Doctoral programs

### American Speech-Language-Hearing Association

- Audiology (AUD) - Graduate degree programs
- Speech-Language Pathology (SP) - Graduate degree programs

## Survey Form

### American Veterinary Medical Association

- Veterinary Medicine (VET) - Programs leading to a D.V.M. or D.M.V. degree

### Association for Clinical Pastoral Education, Inc.

- Pastoral Education (PAST) - Clinical pastoral education (CPE) centers and CPE and supervisory CPE programs

### Association of Advanced Rabbinical and Talmudic Schools

- Rabbinical and Talmudic Education (RABN) - Advanced Rabbinical and Talmudic schools

### Association of Theological Schools in the United States and Canada

- Theology (THEOL) - Freestanding schools, as well as programs affiliated with larger institutions, offering graduate professional education for ministry and graduate study of theology

### Commission on Collegiate Nursing Education

- Nursing (CNURED) - Nursing education programs at the baccalaureate and graduate degree levels

### Commission on Massage Therapy Accreditation

- Massage Therapy (CMTA) – postsecondary certificates or diplomas in the practice of massage therapy and bodywork

### Commission on Opticianry Accreditation

- Opticianry (OPD) - 2-year programs for the ophthalmic dispenser
- Opticianry (OPLT) - 1-year programs for the ophthalmic laboratory technician

### Council on Accreditation of Nurse Anesthesia Educational Programs

- Nurse Anesthesia (ANEST) - Institutions and programs at the certificate, master's, or doctoral degree level

### Council on Chiropractic Education, The

- Chiropractic (CHIRO) - Programs leading to the D.C. degree

### Council on Education for Public Health

- Community Health Education (CHE) - Graduate programs offered outside schools of public health
- Community Health/Preventive Medicine (CHPM) - Graduate programs offered outside schools of public health
- Public Health (PH) - Graduate schools of public health

### Council on Occupational Education

- Occupational Education (OCCDGR) - Postsecondary degree granting institutions that grant the applied associate degree in specific occupational/vocational fields.
- Occupational Education (OCCED) - Non-degree granting postsecondary occupational/vocational institutions

### Distance Education and Training Council

- Distance Education and Training (DIST) - Distance education institutions offering non-degree and associate, baccalaureate, and master's degree programs primarily through the distance learning method

### Joint Review Committee On Education In Radiologic Technology

- Radiologic Technology (RAD) - Programs for radiographers
- Radiologic Technology (RADTT) - Programs for radiation therapists

### Joint Review Committee on Educational Programs In Nuclear Medicine Technology

## Survey Form

- Nuclear Medicine Technologist (NMT) - Programs for the nuclear medicine technologist

Liaison Committee on Medical Education American Medical Association Council on Medical Education and Association of American Medical Colleges

- Medicine (MED) - Programs leading to the M.D. degree

Midwifery Education Accreditation Council

- Midwifery Education (MWEAC) - Direct-entry midwifery educational institutions and programs conferring degrees and certificates

Montessori Accreditation Council for Teacher Education

- Montessori Education (MONTE) - Montessori teacher education programs and institutions

National Accrediting Commission of Cosmetology Arts and Sciences

- Cosmetology (COSME) - Postsecondary schools and departments of cosmetology arts and sciences

National Association of Nurse Practitioners in Reproductive Health

- Nurse Practitioners (NURPR) - Women's health nurse practitioners' programs

National Association of Schools of Art and Design

- Art and Design (ART) - Degree-granting schools and departments and nondegree-granting programs

National Association of Schools of Dance

- Dance (DANCE) - Institutions and units within institutions offering degree-granting and nondegree-granting programs

National Association of Schools of Music

- Music (MUS) - Baccalaureate and graduate degree programs
- Music (MUSA) - Community and junior college programs
- Music (MUSN) - Nondegree programs

National Association of Schools of Theatre

- Theatre (THEA) - Institutions and units within institutions offering degree-granting and/or nondegree-granting programs

National Council for Accreditation of Teacher Education

- Teacher Education (TED) - Baccalaureate and graduate programs for the preparation of teachers and other professional personnel for elementary and secondary schools

National League for Nursing Accrediting Commission

- Nursing (ADNUR) - Associate degree programs
- Nursing (DNUR) - Diploma programs
- Nursing (NUR) - Baccalaureate and higher degree programs
- Nursing (PNUR) - Practical nursing programs

New York State Board of Regents (a nationally recognized State agency)

- Accreditation of collegiate degree-granting programs or curricula offered by institutions of higher education and of credit-bearing certificate and diploma programs offered by degree-granting institutions of higher education located in the state of New Y

Transnational Association of Christian Colleges and Schools

- Christian Education (CE) - Christian postsecondary institutions that offer certificates, diplomas, associate, baccalaureate, and graduate degrees

**Part C - Admission Requirements and Services - Open Admission**

1. Does your institution have an open admission policy for all or most entering **first-time** students?

*If you answer **No** to this question you will be expected to answer additional questions (C2, C3, and C4) on your admissions procedures.*

Yes

No

CAVEATS

	
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**Part C - Admission Requirements and Services - Admission Requirements**

2. Please select the option that best describes how your institution uses any of the following data in its selection process.

Admission Considerations	Required	Recommended	Neither Recommended Required nor	Don't Know
Secondary school GPA	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Secondary school rank	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Secondary school record	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Completion of college-preparatory program	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Recommendations	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
Formal demonstration of competencies (e.g., portfolios, certificates of mastery, assessment instruments)	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<u>Admission test scores (SAT, ACT, etc.)</u>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>
<u>TOEFL (Test of English as a Foreign Language)</u>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

**Part C - Admission Requirements and Services - Selection Process**

3. Please provide the number of first-time, degree/certificate-seeking students who applied, were admitted, and enrolled (full or part time) at your institution for the most recent Fall period available. Include early decision, early action, and students who began studies during the summer prior to that fall. See instructions for further information.

Select reporting period:  Fall 2003  Fall 2004

	Men	Women
Number of <u>applicants</u>	<input type="text"/>	<input type="text"/>
Number of <u>admissions</u>	<input type="text"/>	<input type="text"/>
Number enrolled <u>full time</u>	<input type="text"/>	<input type="text"/>
Number enrolled <u>part time</u>	<input type="text"/>	<input type="text"/>

4. If test scores are required for admission of your enrolled first-time, degree/certificate-seeking students, please provide the following information: the number and percentage of students submitting SAT/ACT scores and the 25th and 75th percentile scores for each test. Provide data for the most recent group of students for which data are available; include new students admitted the summer prior to that fall.

Select reporting period  Fall 2003  Fall 2004  Test scores NOT required

Number submitting <u>SAT</u> scores	<input type="text"/>
Percent submitting SAT scores	<input type="text"/>
Number submitting <u>ACT</u> scores	<input type="text"/>
Percent submitting ACT scores	<input type="text"/>

	25th Percentile	75th Percentile
SAT I Verbal	<input type="text"/>	<input type="text"/>
SAT I Math	<input type="text"/>	<input type="text"/>
ACT Composite	<input type="text"/>	<input type="text"/>
ACT English	<input type="text"/>	<input type="text"/>
ACT Math	<input type="text"/>	<input type="text"/>

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**Part C - Admission Requirements and Services - Special Learning Opportunities**

5. Does your institution accept any of the following? [Check all that apply]

- Dual credit (college credit earned while in high school)
- Credit for life experiences
- Advanced placement (AP) credits
- None of the above

6. What types of special learning opportunities are offered by your institution? [Check all that apply]

- Accelerated programs
- Cooperative (work-study) programs
- Distance learning opportunities
- Dual enrollment
- ROTC
  - Army
  - Navy
  - Air Force
- Study abroad
- Weekend college
- Teacher certification (below the postsecondary level)
  - Students can complete their preparation in certain areas of specialization
  - Students must complete their preparation at another institution for certain areas of specialization
  - This institution is approved by the state for the initial certification or licensure of teachers
- None of the above

**Part C - Admission Requirements and Services - Student Services**

**8. Which of the following selected students services are offered by your institution? [Check all that apply]**

- Remedial services
- Academic/career counseling services
- Employment services for current students
- Placement services for program completers
- On-campus day care for children of students
- None of the above

**9. Does your institution have its own library or are you financially supporting a shared library with another postsecondary education institution?**

- Have our own library
- Do not have our own library but contribute financial support to a shared library
- Neither of the above

**Part D - Student Charges - Application Fees**

1. Is an application fee for admission required by your institution?

- No
- Yes - Indicate amount of application fee

**Amount**

**Prior year**

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**Part D - Student Charges Questions**

**3. Are all full-time, first-time degree/certificate-seeking students required to live on-campus or in institutionally-controlled housing?**

*If you answer **Yes** to this question, you will be expected to report housing capacity, room and board or comprehensive fees.*

- No
- Yes

**5. Does your institution offer institutionally-controlled housing (either on or off campus)?**

*If you answer **Yes** to this question, you will be expected to specify a housing capacity, and to report a room charge or a combined room and board charge (D12 and D13).*

- No
- Yes

Specify housing capacity for academic year 2004-05.

**6. Do you offer board or meal plans to your students?**

*If you answer **Yes** to this question, you will be expected to report a board charge or combined room and board charge (D12 and D13).*

- No
- Yes - Number of meals per week in the maximum meal plan offered

- Yes - Number of meals per week can vary (for example, student receives a meal card and charges meals against the card)

**Part D - Student Charges - Number of programs**

7. How many **programs** (measured in **contact or clock hours**) are offered at your institution?

Specify number of programs

**What version of the Classification of Instructional Programs (CIP) will you use to submit your program data?**

- 1990 CIP
- CIP2000

**NOTE:**

*Data for the largest program reported last year will be preloaded on the next screen only if you select CIP2000. There will be no preloaded data if you select 1990 CIP.*

*If you switch versions after submitting data on the next 2 screens, you will lose all the data you have entered on the next 2 screens.*

*All institutions will be required to report using the CIP2000 when they report their 2005-06 program data in the fall of 2005. Until that time, institutions may use either version.*

*Please note: All 1990 CIPs reported will be converted to CIP2000 when the data are migrated to the IPEDS Peer Analysis System. See instructions for details.*

### Part D - Student Charges - Price of Attendance

**9. Price of attendance for entering students**

Please enter the amounts requested below. These data will be made available to the public on the IPEDS COOL (College Opportunities On-Line) Web site. Data for prior years may be updated. If your institution participates in any Title IV programs (Pell, Stafford, etc.), you **must** complete all information for the current year. Estimates of expenses for books and supplies, room and board, and other expenses are those used by your financial aid office for determining financial need. Report a comprehensive fee only if tuition/room/board charges cannot be separated.

Largest program:

**CIP Code**  
**Title**  
**Total length of program in contact hours**

If your largest program has changed from the one listed above, or if no program appears above, click the 'enter new largest program' link, choose a program and enter data for all three years. Note: if your institution participates in Title IV programs, you must complete all cells.

[Enter new largest program](#)

Published Student Charges	2002-03	2003-04	2004-05
<b>Tuition and fees</b>			
Tuition and fees amount	<input type="text"/>	<input type="text"/>	<input type="text"/>
On campus <u>Room</u> and <u>board</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Comprehensive fee</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Books and supplies</b>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>On campus:</b>			
Other expenses	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Off campus (not with family):</b>			
<u>Room</u> and <u>board</u>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Other expenses	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Off campus (with family):</b>			
Other expenses	<input type="text"/>	<input type="text"/>	<input type="text"/>

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**Part D - Student Charges - Program Data**

10. Please list your five next largest programs and provide the requested information for each program. To enter a CIP code and program title, click on the select button, and then click on the program from the list provided. Choosing clear will remove the CIP code and title. Report the tuition and fees and the cost of books and supplies for the TOTAL LENGTH OF THE PROGRAM. Also report the length of the entire program in terms of contact hours.

		<u>CIP Code</u>	<u>Tuition and required fees</u>	<u>Cost of books and supplies</u>	<u>Total length of program</u>
2nd	select clear Title	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
3rd	select clear Title	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
4th	select clear Title	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
5th	select clear Title	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
6th	select clear Title	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

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**Part D - Student Charges - Room and Board**

12. **What are the typical room and board charges for a student for the full academic year 2004-05?**  
*If your institution does not offer room or board, enter NA. If your institution offers room or board free of charge, enter zero.*

Room and board charges

Room charge (Double occupancy)

Board charge (Maximum plan)

Combined room and board charge

(Answer only if you CANNOT separate room and board charges.)

**Amount**

**Prior year**

**Part E - Additional Information - New Institutions**

This screen applies to new schools only.

4. **What percentage of your students are enrolled primarily in postsecondary programs?**

 

**Part E - Additional Information - Staff**

5. Does your institution have 15 or more full-time employees?

*If you answer **Yes** to this question, you will be required to provide Fall Staff data during the Winter collection.*

- No
- Yes