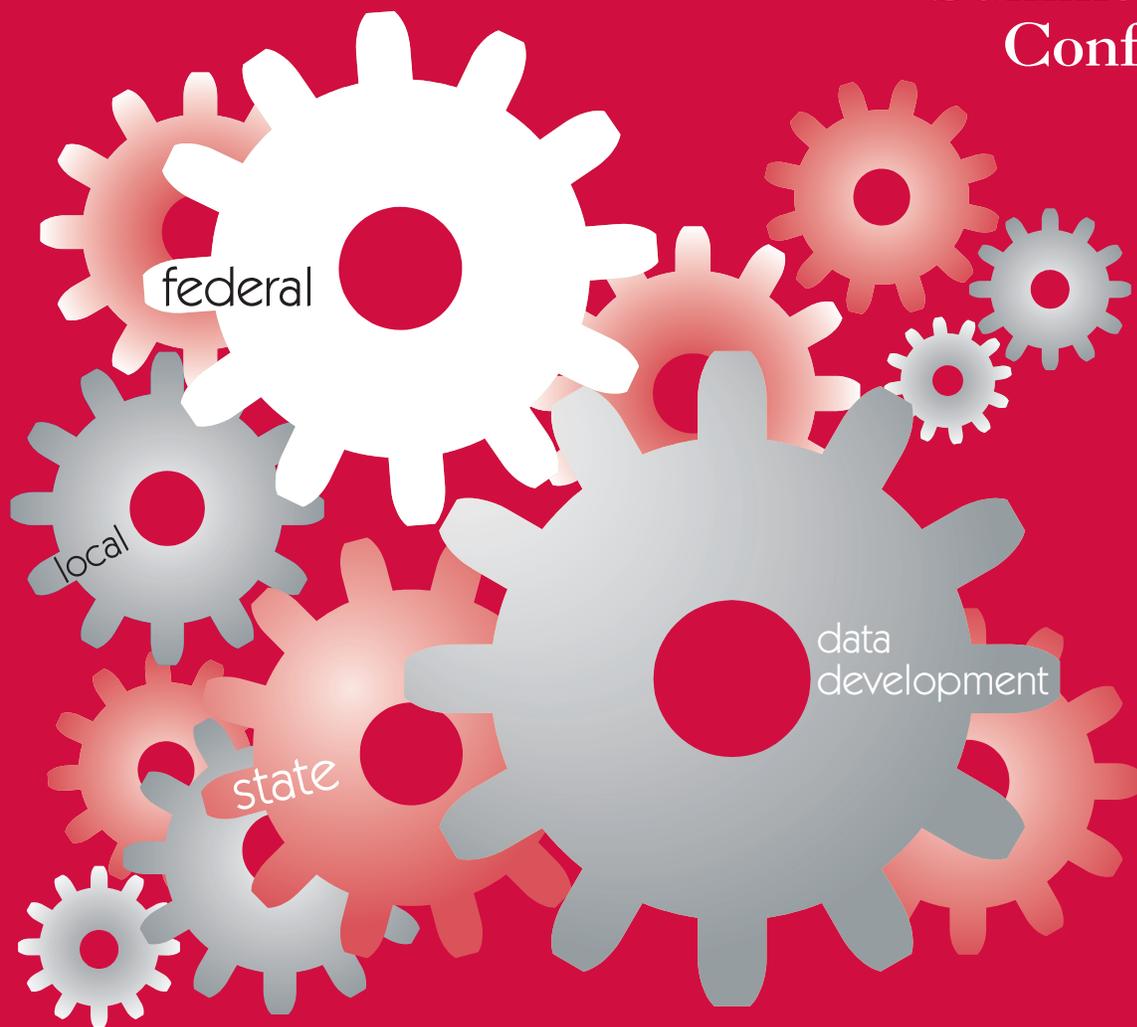


STATS-DC 2004

NCES Forum &
Summer Data
Conference



July 26-30, 2004

Renaissance Mayflower Hotel
Washington, DC

new partnerships
in data development

attention forum members

Meet for discussions on how to improve the quality and use of elementary and secondary education statistics. Join other Forum representatives from school districts, state and federal agencies, and national associations in committee work, briefings, and round table discussions on topics such as XML data standards, decision support systems, and enterprise data architectures. Learn about progress in ongoing Forum best-practice guides in the areas of performance indicators, data quality, and data items for school exit codes. Check the <http://nces.ed.gov/conferences> web site for more information.

data conference highlights

Join us at the NCES Summer Data Conference for networking, updates on federal and national activities affecting data collection and reporting, and information about the best innovations in collecting, reporting, and using education statistics. Researchers, program administrators, and national leaders will share the latest information about national, state, and local statistical and program data initiatives and information policy issues. The activities will include half-day training sessions for fiscal and nonfiscal state Common Core of Data (CCD) coordinators, and a two-day “track” of presentations by national experts in school finance. Other sessions will include up-to-the-minute information about NCES’s survey and assessment programs, discussion of how states and districts are responding to the accountability needs of No Child Left Behind, and overviews of state projects in information technology. National efforts to establish data standards and common definitions will also be a topic of discussion. And, of course, there is exciting Washington, DC.

agenda/registration information

Please check the NCES web site for additional information about the July Forum and Summer Data Conference. The agendas for both activities will be updated continually between now and July. To find the information, go to the NCES home page at <http://nces.ed.gov/conferences>, then hit the prominently displayed Forum and Summer Data Conference button. This will take you to meeting agendas and to the online registration form. Remember — information about sessions and schedules will be updated regularly, so check the web site!



making your hotel reservations

(Please Read Carefully.)

Please refer to the meeting schedule to the right when making your hotel reservation.

Renaissance Mayflower Hotel
1127 Connecticut Avenue NW
Washington, DC 20036
Reservations Phone: 800-468-3571
Hotel Switchboard: 202-347-3000
Fax: 202-776-9182

Please call the Renaissance Mayflower Hotel directly to reserve a sleeping room. You will need to provide a personal credit card number to guarantee your room.

- Reservations for lodging must be made at the hotel prior to Friday, July 2, 2004.
- To receive the group rate, please reference the NCES Meeting room block.
- The hotel is extending the July Forum and Summer Data Conference participants the 2004 federal single per diem rate for the Washington, DC area for both single and double rooms. (The 2004 single room per diem for Washington, DC is \$150.00 plus taxes per night.)
- After Friday, July 2, 2004, the hotel will accept sleeping room reservations on a space-available basis only and at a significantly higher rate (approximately \$300.00).
- A surcharge of \$30.00 per person per night will apply to the third and fourth persons occupying a room. Each occupied guestroom may have a maximum of four guests.

2004 schedule of events

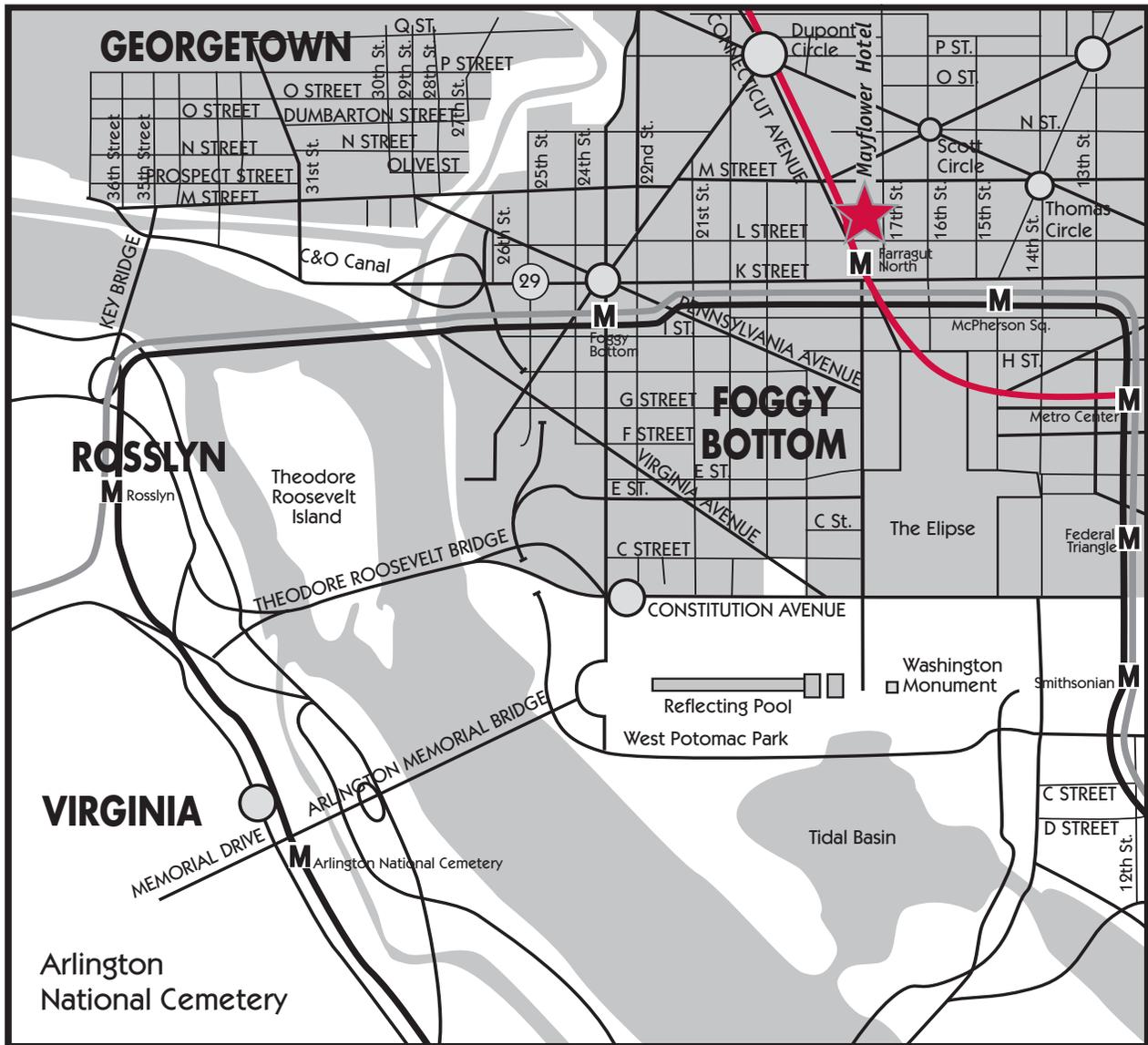
dates	times	activities
7/26 Monday	7:30a.m.–5:00p.m.	Forum registration
7/27 Tuesday	7:30a.m.–5:00p.m.	Registration
	7:30a.m.–9:00a.m.	Forum New Members' Orientation
	9:10a.m.–10:30a.m.	Forum Opening Session
	10:30a.m.–4:00p.m.	Forum Committee Meetings
	4:00p.m.–5:00p.m.	Task Force Briefings
7/28 Wednesday	7:30a.m.–5:00p.m.	Registration
	8:30a.m.–10:30a.m.	Forum Committee Meetings
	8:30a.m.–12:15p.m.	New Fiscal CCD Coordinator Training
	8:30a.m.–12:15p.m.	New Nonfiscal CCD Coordinator Training
	10:30a.m.–12:15p.m.	Forum Closing
	1:15p.m.–2:15p.m.	Data Conference Opening
	2:30p.m.–5:30p.m.	CCD Fiscal Training
	2:30p.m.–5:30p.m.	CCD Nonfiscal Training
	2:30p.m.–5:30p.m.	Data Conference Concurrent Sessions
7/29 Thursday	7:30a.m.–5:00p.m.	Registration
		Data Conference Concurrent Sessions
	12:00p.m.–1:30p.m.	CCD Awards
7/30 Friday	7:30a.m.–12:00p.m.	Data Conference Concurrent Sessions

want to know more?

For online registration and regularly updated meeting information, go to <http://nces.ed.gov/conferences>

To learn more about the National Forum on Education Statistics, visit <http://nces.ed.gov/forum>

CCD Coordinators should check the Coordinators' Corner at <http://nces.ed.gov/CCD>



getting there by car

From the North via I-95 (New York, Baltimore) or Baltimore/ Washington International (BWI) Airport
 Take I-95 South towards Washington, DC. Take the I-495 West exit toward Rockville/Silver Spring. Take Exit 33 Connecticut Avenue South towards Chevy Chase. Follow Connecticut Avenue for approximately 7 miles. The Mayflower is located on the left at Connecticut Avenue and DeSales Street between M and L Streets.

From the North via I-270 (Frederick, Gaithersburg)
 Take I-270 South to I-495 South towards Virginia. Take the George Washington Parkway exit. Take the Theodore Roosevelt Bridge (US Route 50) exit. Cross the bridge and stay in the left lane. Follow signs to E Street. Continue on E Street and turn left onto 17th Street. 17th Street turns into Connecticut Avenue after crossing K Street. The hotel is located 1½ blocks up on the right.

From the South/Richmond or Reagan National Airport

Take I-95 North towards Washington, DC. Take the I-395 North exit and stay in the left lane. Follow signs to the

14th Street Bridge/Route 1 North exit. Cross the 14th Street Bridge and stay in the far left lane. Follow 14th Street for approximately 10 blocks, and turn left on K Street into the service lane on the right. Turn right onto Connecticut Avenue. The hotel is located 1½ blocks up on the right.

If traveling from Reagan, exit the airport by following signs to Washington. Take the 14th Street Bridge/Route 1 North exit and continue to follow the directions above.

From the West or Dulles International Airport: all hours except 6:30a.m.–9:00a.m. Monday–Friday*
 Follow the signs to I-66 East towards Washington, DC. Follow I-66 East to the Theodore Roosevelt Bridge (US Route 50). Cross the bridge and stay in the left lane. Follow signs to E Street. Continue on E Street and turn left onto 17th Street. 17th Street turns into Connecticut Avenue after crossing K Street. The hotel is located 1½ blocks up on the right.

*HOV Restrictions: I-66 East, 6:30a.m.–9:00a.m., Monday–Friday, minimum of two passengers during morning rush hour.

Alternate Directions: Take the Dulles Access Road to I-495 North towards Baltimore. Take the George Washington Parkway exit to the Theodore Roosevelt Bridge and continue to follow the directions above.

Parking: The Renaissance Mayflower Hotel has no parking garage, but offers valet parking for approximately \$26.00 per day.

by metro

Farragut North (Red Line)

The Renaissance Mayflower Hotel is located 1½ blocks from the Farragut North Metro Station. When getting off the subway car, take the escalator marked L Street at the far end of the platform (not the center escalator). The escalator will bring you to the corner of L Street and Connecticut. At street level, follow the sidewalk to the right ½ block. The hotel will be on your right.

To get to the Farragut North Metro Station from Reagan National Airport, take the Yellow Line north to the Gallery Place Metro Station and transfer onto the Red Line heading toward Shady Grove. The Farragut North station is the second stop from the Gallery Place station.

Farragut West (Orange/Blue Lines)

Take the Orange/Blue Lines from Reagan National Airport to the Farragut West Station. The station is approximately 2½ blocks from the Mayflower. Upon arrival at the station, take the escalator marked 17th Street. At street level, walk down K Street to Connecticut Avenue. Cross Connecticut Avenue. (At the Connecticut Avenue/K Street corner, you will see the sign for the Farragut North Metro Station.) Turning to your left, walk 1½ blocks up Connecticut Avenue to the hotel.

by SuperShuttle

The SuperShuttle provides service from all three local airports (BWI Airport, Reagan National Airport, and Dulles International Airport). No reservations are needed when taking the SuperShuttle from the three local airports to Washington, DC hotels. Read below for specific information for each airport. Private shuttle arrangements can be made at a higher cost. The telephone number is 800-BLUEVAN. **For your return service, please contact the concierge desk at the Renaissance Mayflower Hotel to make your shuttle or taxi arrangements. The hotel provides a number of options for your return.**

To/From Reagan National Airport

No reservations are needed when taking the SuperShuttle from Reagan National Airport to Washington, DC hotels. The shuttle picks up passengers outside the Northwest, United, American, and Delta terminals. Walk out of the terminal to the taxi stand area and look for the onsite SuperShuttle representative. Pickups are scheduled every 15 to 30 minutes. After 12:00a.m., call 800-BLUEVAN and press 1 for dispatch.

To/From Baltimore/Washington International Airport

No reservations are needed when taking the SuperShuttle from BWI Airport to the hotel. To catch the SuperShuttle, go to the lower level and follow signs to the Ground Transportation desk located between bag claims 6 and 7.

A SuperShuttle booth is located there from the hours of 6:00a.m.–2:00a.m. The SuperShuttle leaves BWI for the Washington, DC metro area every 15 to 45 minutes. After hours, call 888-826-2700.

To/From Dulles International Airport

No reservations are needed when taking the SuperShuttle from Dulles Airport to the hotel. Follow signs for Ground Transportation where a SuperShuttle representative can be found outside the terminal at Curb 1D or 1F. The SuperShuttle leaves every 15 to 30 minutes. After 12:00a.m. call 703-416-7884 to arrange for service.

by taxi

Taxicabs are available in the Ground Transportation areas of all three local airports. Prices range from \$20.00 to \$80.00.

climate

The climate for the month of July in Washington, DC is generally hot and humid. Temperatures range from the 70s to the 90s.

important dates

Spring 2004

Online registration and information regarding the Forum and Summer Data Conference are available on the NCES web site:
<http://nces.ed.gov/conferences>

Friday, May 28

Cut-off date for submission of presentation, workshop, or demonstration proposals.

Week of June 7

Speakers notified of acceptance or rejection, scheduled date, and time of presentation.

Friday, July 2

Cut-off date for hotel room block. After this date, you may not be able to book a sleeping room at the hotel.

Thursday, July 8

Cut-off date for meeting preregistration for name to appear in program participants list. All meeting participants registering after this date will have only a badge prepared in advance.

Thursday, July 15

Cut-off date for late meeting preregistration and for a badge to be available at meeting. After this date, participants will need to register on site.

attendance

July 26-28, 2004 Summer Forum Meeting
July 28-30, 2004 Summer Data Conference

sponsored travelers

All local education agency members of the Forum, plus the State Forum Liaisons from California, Indiana, Maine, North Carolina, and Texas are eligible for sponsorship at the Forum and Data Conference. Sponsorship to attend the Data Conference is also available to the CCD Coordinators and one additional person from those states. Sponsorship includes:

- Lodging at the 2004 federal rate (\$150.00 plus tax) for Forum meeting.

Remember, you will still need to make your own hotel reservations. In July, Westat will provide the hotel with a list of individuals whose room and tax will be transferred to the Westat master account.

- Daily per diem (2004 DC per diem is \$51.00).

Sponsored people will be contacted by Westat.

other travelers

For all other states and outlying areas, the expenses of State Forum Liaisons, CCD Coordinators, and other persons selected by the state are included in the State Cooperative System Contract, under the task order for Basic Participation. Meeting expenses for these individuals are reimbursed directly by the state education agency, and respective state travel regulations apply.

The expenses of all other Forum and Data Conference participants are the responsibility of the individual.

Please consult your organization or association regarding procedures, rules, and regulations for travel.

The expenses associated with the meeting for federal employees will be paid according to guidelines outlined by the Office of Governmentwide Policy (OGP). For answers to frequently asked questions, please refer to the web site <http://www.gsa.gov/Portal/gsa/ep/home.do?tabId=0> and click on the Policy button at the top of the screen, then select Travel.

Please reference the NCES Meeting room block in order to receive the 2004 federal rate of \$150.00 plus tax. There is no conference registration fee.

Selected speakers and presenters may be eligible for sponsorship. Please send an e-mail with your request to mary.mccrory@ed.gov and provide the following information:

1. Name, title, affiliation, full address, phone, fax, and e-mail.
2. Role in the conference.
3. Scope of request (e.g., travel, airfare, number of days lodging, and number of days per diem).

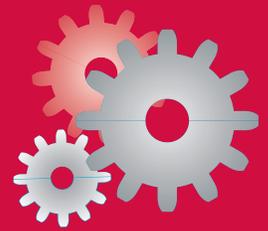
Funds are limited, and we regret that we will be unable to honor all requests.

Sponsorship decisions for the Data Conference will be made in June, and Westat will notify you about the decision regarding your request in June.

NCES Forum and Summer Data Conference

new partnerships in data development

July 26-30, 2004 • Washington, DC



PREREGISTRATION FORM

(Please type or print clearly)

Name _____

Agency/Affiliation _____

Title/Position _____

Street Address _____

City _____ State _____ Zip Code _____

Telephone _____ Fax _____ E-Mail _____

I request confirmation of attendance in Professional Development Activities

Hotel Reservations: The July Forum and Summer Data Conference will be held at the Renaissance Mayflower Hotel, 1127 Connecticut Avenue NW, Washington, DC 20036, Phone 202-347-3000, Fax 202-776-9182. The hotel will offer the government rate of \$150, plus taxes (single or double) per day. Make your reservations early. When booking your room, reference the NCES Meeting room block. You may fax this form to Erin Dahlberg at 301-294-3992 or mail a copy to her attention at Westat, 1650 Research Blvd., TA2049, Rockville, MD 20850. You can also register online or download this form at <http://nces.ed.gov/conferences>.

I will attend
Forum only
(July 26-28)

I will attend
Data
Conference only
(July 28-30)

I will attend
Forum and Data
Conference
(July 26-30)

Call for Proposals • All proposals are due by Friday, May 28, 2004

I am interested in making a presentation at the Summer Data Conference: Yes No

Some topics of interest are:

Data Standards; Decision Support Systems; Innovations in Data Collection, Reporting, and Use; Measuring Performance; Data Development

Session Types:

- Individual presentation/paper (50 minutes) Panel presentation (50 minutes)
 Workshop (2 hours) Workshop (3 hours) Computer demonstration area

Presentation title: _____

Other presenters, their titles, and their agencies/affiliations: _____

Please submit and include a separate abstract of the proposal presentation. This abstract will be used in the conference program. Summarize in 60-100 words, using complete sentences.

A high-speed Internet line, laptop, data projector, screen, and flipchart will be provided in each session room. No overhead projectors will be provided.

I wish to bring my own equipment. Other, specify: _____

